



NITTE
(Deemed to be University)

**DR NSAM
FIRST GRADE COLLEGE**

MHRD Category 'A' | NAAC 'A+' Grade

NIRF 2021 - 77th Rank | QS Asia Ranking 2021 - 401-450 Band

THE Impact Ranking 2021 - 401-600 Band | Diamond Rating in QS I-GAUGE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

DATE: 22.02.2024

IQAC Meeting Notice

All members of the Internal Quality Assurance Cell are cordially invited to attend the "IQAC Meeting" scheduled on 28th February 2024 at 3:30 pm in the Board Room of Dr NSAM FGC Nitte to transact the following agenda.

The agenda of this meeting is as follows.

- 1) Review of points from the previous meeting.
- 2) Review of analysis of the Feedback received from various stakeholders
- 3) To review and consider the Course Outcome Attainment Reports of AY 2022-23
- 4) Any other matter with the permission of the chairperson

Please make it convenient to attend the meeting

Mr. Prakash B
(Coordinator – IQAC)

Dr. Veena Kumari B.K
(Principal and Chairperson - IQAC)

Principal
Dr. NSAM First Grade College
Nitte - 574 110

Members Present:

| Sl.No | Name | Position of the Member | Signature |
|-------|---|--|-----------------|
| 1. | Dr. Veena Kumari.B.K. Principal | Chairperson | |
| 2. | Mr. Prakash.B. Asst Professor, Dept of Commerce & Management | Coordinator | 28/3/24 |
| 3. | Sri Yogeesh Hegde. Director, CM&D Off Campus Centre Nitte(DU) | Management Representative | |
| 4. | Dr Rekha Bhandarkar. | Deputy Registrar, Off Campus Centre Nitte(DU) | |
| 5. | Mr. Ashok Adyanthaya | Nominee from local society | |
| 6. | Prof.Y.Bhaskar Shetty | Educationist/External Expert | |
| 7. | Mr. Santhosh D'Silva | Alumni/Industrialist | |
| 8. | Mrs. Sumana M.K. Asst Professor & HOD of Mathematics. | Member | |
| 9. | Mr. Ramesh. M. Asst Professor & HOD of Commerce & Management. | Member | |
| 10. | Dr.Raghavendra Rao Professor, Dept of Commerce & Management. | Member | |
| 11. | Dr. Dayananda Bayar Professor and HOD of Languages. | Member | |
| 12. | Mrs. Nirmala K Shetty Senior Office Assistant. | Member | |
| 13. | Mr. Rakesh Shetty | Alumni | |
| 14. | Rakshitha II BCA | Student Representative | |
| 15. | Pavan Gore II B.Com (Prof) | Student Representative | Pavan Gore. |

Mr. Prakash B
(Coordinator – IQAC)

Dr.Veena Kumari B.K
(Principal and Chairperson - IQAC)

Principal
Dr. NISAN First Grade College
Mishra - 574 130

Minutes of the Meeting held on 28th February 2024

Venue: LG1-03

Date: 28-02-2024

Time: 3:30 pm.

IQAC Chairperson welcomed and briefed the committee members about the agenda.

IQAC members, after an exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To review and confirm the minutes of the last meeting.

The coordinator read the minutes of the earlier meeting and the minutes were reviewed and passed by the members.

Agenda Item 2: Review of analysis of the Feedback received from various stakeholders.

The feedback committee reviewed the analyzed data of feedback reports which were collected from External Expert, students, and teachers.

Agenda Item 3: Course Outcome Attainment Report analysis of the AY 2022-23

The Course Outcomes Attainment Analysis Reports of the AY 2022-23 along with the recommendations of respective Department Heads were reviewed and considered by the IQAC members. It was resolved that Department Heads should do the critical gap analysis of Course Outcomes Attainment for the set target and ensure time-bound & measurable actions by the respective course coordinators.

Agenda Item 4: Any other matter with the permission of the Chair: Nil

The vote of thanks was proposed by the coordinator.



Mr. Prakash B
(Coordinator – IQAC)



Dr. Veena Kumari B.K
(Principal and Chairperson - IQAC)

Principal
Dr. N.S.A.M First Grade College
Mitsa - 574 110

Action Taken Report on Curriculum Feedback Obtained from Various Stakeholders

B.Com. (General)(Hons.)

| Sl No | Particulars | Action Taken |
|-------|--|--|
| 1. | There is a need for some creative learning approaches, as well as parts on human values and professionalism. | Encouraged faculty members to explore innovative teaching methods beyond traditional lectures, such as incorporating case studies, group discussions, demonstrations, or hands-on activities. Incorporated value-based education and soft skill courses in the curriculum. |
| 2. | PowerPoint presentations should be used for theory subjects; else, the classes would be boring. | Carefully analyzed the feedback to understand the specific concerns and suggestions provided by students. Encouraged the faculty members to have access to necessary technology and resources to create visually appealing and interactive PowerPoint presentations. |
| 3. | Sufficient weightage is required for constant internal assessment of student learning. | CIE will contribute to 50% of grades in each course. The assessments for CIE in theory may include two MSEs, quizzes, assignments, portfolios, projects, student seminars, or any other activity which is graded. |
| 4. | Continuous training, both programme and subject-specific, is required to keep students focused on completing their and the institution's objectives. | A few career-oriented programmes were organised by the institute during the academic year. Specialised programmes and soft skill training were organised by the Training and placement cell of the institution. |
| 5. | Question paper pattern is too lengthy | Resolved to design questions that can be reasonably answered within the allotted time. |

B.Com. (Professional)(Hons.)

Action Taken Report

| SI No | Particulars | Action Taken |
|-------|--|--|
| 1. | More awareness program can be conducted about curriculum development | Encouraged to conduct regular workshops and training sessions for educators, curriculum developers, and administrators. Instructed to focus on current trends, effective practices, and the importance of student-centered learning. |
| 2. | Skill development can be improved. | Decided to collaborate with industries to develop and update curricula to ensure they align with the current needs of the job market. Encouraged faculty members to integrate practical, hands-on learning experiences into educational programs. |
| 3. | There should be several employment-related, practical subjects incorporated to the course. | Resolved to promote internship and work placement programs where students can apply theoretical knowledge in real work settings. Collaborate with businesses to offer practical experiences to students. Introduced project-based learning in the higher semester that simulates real-world scenarios. |
| 4. | There is less emphasis on skill development. | Established strong partnerships with industries to understand their skill requirements. Invited industry professionals for guest lectures, workshops, and collaborative projects. |
| 5. | Improve students' ability using programmes such as Microsoft Excel and acquire fundamental data analysis skills. | organized faculty development programs to ensure instructors are well-versed in teaching Excel and data analysis. |

Bachelor of Business Administration (Hons.)
Action Taken Report

| SI No | Particulars | Action Taken |
|-------|--|--|
| 1. | To emphasize on skill development in the curriculum | The Heads of the different departments were asked to develop a new curriculum wherein more technical training and new pedagogy to train our students. |
| 2. | To emphasize on communication skills in the curriculum | Teachers were given instructions to ensure the enhancement of the communication skills of the students. |
| 3. | To emphasis on human values, ethics and professionalism | Incorporated Ethics and Values in all programs and all Departments were instructed to take suitable measures to run value-added courses. |
| 4. | It was suggested that more targeted training be given to students in order to help them develop employable skills. | Career-oriented programmes were organized by every department during the academic year. Specialised programs and soft skill training were organized by the training and placement cell of the institution. |
| 5. | To strengthen the entrepreneurship activities in the college. | The Institution's Innovation Council (IIC) was strengthened. Regular programmes were organised as part of the cell. |


Bachelor of Computer Applications (BCA)(Hons.)
Action Taken Report

| SI No | Particulars | Action Taken |
|-------|--|--|
| 1. | To develop e-content for every course. | Faculty members were instructed to provide learning materials and class videos through departmental / individual YouTube channels and supplement the teaching learning process. |
| 2. | Implementation of a balanced curriculum with a focus on skill development, application, and social impact. | The curriculum has a focus on skilling, real-field application. Course on Human Values has also been added. |
| 3. | More practical training sessions are desired by the students | The details of the feedback were received by the heads of departments and appropriate awareness was created |
| 4. | Applicability/relevance of curriculum in real life situations can be increased | Teachers made efforts to relate the curriculum to real-life situations. |
| 5. | The need for more practical sessions was stressed by the teachers to enhance the employability of students. | More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing the latest versions in the syllabi. |
| 6. | More assignments and presentations to be encouraged to improve the cognitive and communication skills of the students. | Students were motivated to do more assignments and presentations, as part of their curriculum. A greater component of continuous assessment marks was allotted for assignments and presentations |

B.Sc. (Data Analytics) (Hons.)

Action Taken Report

| Sl No | Particulars | Action Taken |
|-------|--|---|
| 1. | Some minimum concepts related to Database connection can be included in the Python Programming Course. | The Department of Computer Science was instructed to take suitable measures to update the course content in the next syllabus revision. |
| 2. | A potential improvement can be incorporated with more advanced topics and tips to stay in touch with current evolving trends in data analytics | Prepared to plan to conduct lectures beyond the syllabus to cover the recent trends in Data Analytics. |
| 3. | In Data Structures introduction to Hash tables and Heaps can be included. | The syllabus framing committee was instructed to take suitable measures to update the course content in the next syllabus revision. |
| 4. | Since the Operations Research paper has vast applications in the field of data science, it can be included in MJC, not MJE. | Resolved to communicate the same to the syllabus framing committee. |
| 5. | More activities like hands-on workshops or training courses of short duration (certified) to increase students' exposure within the campus itself. | Departments were conducting various activities/ Training programs on regular basis. Although Heads were instructed to increase the frequency of event conduction. |


Mr. Prakash B
(Coordinator – IQAC)


Dr. Veena Kumari B.K
(Principal and Chairperson - IQAC)

Principal
Dr. N.S.A.M First Grade College
Mizra - 754 140